



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

Annise D. Parker
Mayor

Carolyn Hanahan,
Acting Chief Procurement Officer
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September 28, 2015

MEMORANDUM FOR: ALL PROSPECTIVE PROPOSERS

FROM: Finance Department Strategic Procurement Division

SUBJECT: Addendum to RFP T25556 Liquidity Facility

1. Below are the questions and requests submitted by vendors for clarification in accordance with the instructions provided in Part VI of the solicitation. The following changes and/or revisions have been incorporated into RFP T25556.

<i>Scope of Services Questions</i>	
Question:	What is the history of draws (3 years) and projection for draws (3 years) on the facility?
COH Response:	<i>The last time the City drew on the B-1 line was in November of 2014, due to the upcoming expiration. Historically, activity was about \$20-30 million a month when drawing, with about 1-2 draws every other month. Once the line is renewed, we expect to draw on it, but at this time cannot say with certainty when the draws would begin. We estimate that we would alternate the draws between other existing lines. However, we would draw on the lines that yield the lowest interest rate first.</i>

2. All other terms and conditions remain unchanged.

A handwritten signature in black ink, reading "Ashley Alessandrini".
ASHLEY ALESSANDRINI
Senior Procurement Specialist